

Advanced Heart and Vascular Center			
Policies and Procedures			
Policy Code: RAD.002		Diagnostic Image Ordering and Reports	
Approved By: Sandra Germany, Administrator	Effective Date: 06/18	Review Date: 5/26	Revision Date:

PURPOSE

It is the policy of Advanced Heart and Vascular Center (“AHVC”) to ensure that all radiology and diagnostic imaging services are provided according to an order, and that a report is prepared following the imaging service provided.

POLICY/PROCEDURE

- Radiology services and diagnostic Imaging Services will be provided according to an order that includes the following:
 - The patient’s name;
 - The name of the ordering individual;
 - The radiological or diagnostic imaging procedure ordered; and
 - The reason for the procedure
- Following the radiologic or diagnostic imaging, a report is prepared that includes the following:
 - The patient’s name;
 - The date of the procedure;
 - A medical staff member or cardiologist's interpretation of the image(s);
 - The type and amount of radiopharmaceutical used, if applicable; and
 - The adverse reaction to the radiopharmaceutical, if any.
- All radiologic or diagnostic imaging reports are included in the patient’s medical record.